



# Planning & Program Review Committee

1/25/2010

3:00 – 5:00

## Members:

\* Present

Cheryl Marshall (co-chair) \*

Charlie Ng

Wayne Bogh

Robert McAtee \*

Ralph Rabago \*

Gary Williams \*

Catherine Pace-Pequeño (co-chair) \*

Rebecca Warren-Marlatt \*

Denise Hoyt \*

Jessica McCambly \*

Michelle Riggs \*

Keith Wurtz \*

Gloria Harrison (ex-officio)

## ----- Minutes -----

Guests: Rick Hogrefe, Mario Perez, Steve Hellerman, Jodi Hanley, Kathy Gibson, Sherri Wilson

- I. Reviewed Matriculation & Economics Feedback Documents. Committee discussed minor changes and will sign final drafts at the next meeting.
- II. Committee signed Final Feedback documents for DSPS & Chemistry and will submit those to the units.
- III. Committee met with History Department to review the Program Review Document; appreciate the use of multiple measure of effectiveness. Great vision with collaboration & offerings
  - A. Discussed trying to balance large classes with personal attention, tactics, and exercises to move in the direction of teaching critical thinking, analysis & engagement.
  - B. Development of courses in diversity, culturally specific history courses such as Latin American & more specifically Mexican History is admirable. Offering students different options will be beneficial with transfer articulation agreements, curriculum, and matriculation.
  - C. This unit would like to establish a guest lecture series with the purpose of bringing relevance to the courses by expanding the psychology of content beyond academia with the introduction of specialists in the community who will share talents in history, constitution, & law. Showing students opportunities to be successful with history majors.
  - D. There are no current outreach activities which is typical for a traditional transfer program.
  - E. This unit has embraced the SLO assessment process. The unit is using what they have learned from the results, altering their techniques, re-assessing and continuing to improve. Also discussed was the training to convert courses to hybrid or online delivery. The syllabus is designed to capture all three methods with similar work and participation regardless.

F. There was a dip in the pass rate spring 2009, there are no indications as to why that is, there haven't been any significant changes, unit believes it is just a blip.

IV. Met with Political Science; Great use of multiple measures of effectiveness. Great use of anecdotal persistence data. This will be valuable as proof to increase offerings in the upper division advanced courses.

A. There have been increases in the number of students who are majoring in Political Science. Unit believes the changes in curriculum have helped.

B. The SLO process is showing a correlation between attendance, engagement, and success. Currently the adjunct faculty is using his own SLO measurements and the unit will work toward unifying the procedures.

C. Discussed increase in class size and the maintenance of quality with the increase in cap to 65. This unit is particularly concerned with how this affects the upper division courses. Possible alternative delivery methods such as Pods or clickers will be valuable to this unit.

D. Discussed the possibility of adding a reading/writing pre-req. Will work with ORP to determine data to support the need. Working with the writing center for the mid-term is helping. Possibly considering a learning community that would combine Polit100 with Eng101 might also be beneficial.

V. Met with Math department; the team approach to this process evidenced that the entire unit is really involved and dedicated to improvement. The committee appreciates the inclusion of data in the provided charts, excel files, and graphs.

A. Discussed need for the math success center.

B. This unit would like to offer a ½ unit review course to assist students who need a little refresher before returning to the next math course in their sequence.

C. The pass rate and success rates are higher at Crafton than other colleges. The unit believes this is because smaller colleges have a better full time faculty/student ratio.

D. The unit would like discipline specific training where the full time faculty can teach the adjuncts what they have learned at seminars. The math department meets once each week and they do not hire back adjunct that aren't up to the standards set.

E. They have tried outreach activities with Yucaipa High School which haven't been successful. The Math club is currently on hold because the students are too busy to dedicate the time. There is a 2 year project, Calpass which the department participates in to help identify the gaps between what students leaving high school and entering college know/should know.

F. In a “what’s not going well/why discussion”, the unit identified in order the areas they would like to target. 1. The placement validation study for accreditation. 2. Reconfiguring the 3<sup>rd</sup> floor in conjunction with the English department. 3. Discipline specific training. 4. SLO’s- ongoing. 5. Tutor staffing, drop in, not by appointment.

Next Meeting:

2/1/2010 3:00-5:00

- Meeting with Earth Sciences and Astronomy/Physics
- Discuss feedback memos to A&R, P/E Health, PARS, and Foreign Language.

**NEXT MEETING WILL IN LADM 217, 2/1/2010 FROM 3:00 – 5:00**